

## Instructions for students and organizations

Riitta ja Jorma J. Takanen foundations purpose is to advance economic life, especially the industry of technology through know-how and development in the area of Central and Northern Finland. Foundations purpose is also to support and advance international competitiveness in the area (geographical area of Lapland, Northern-, Central-, and Southern Ostrobothnia, Kainuu region and Central Finland regions according to the Finnish government 5.2.2015)

The Foundation provides grants especially for applied research and for internationalization in the area of Central and Northern Finland.

### The Foundation admits grants by application for:

- Universities, Universities of Applied Sciences and research units for educational- and research purposes and also for developing education and research
- Advancing internationalization for example by admitting grants for students of Universities of Applied Sciences for student exchange and internship

The applicant must consider that the foundation can only admit grants considering the foundations purpose, field and the connection to the area of Central and Northern Finland. The amount of the grant is can be affected by several facts such as the applicant's previous grants and educational success.

### APPLYING FOR A GRANT

When applying for a grant one must use the electronic grant applications of the foundation and provide necessary attachments. Grant applications can be found at [www.rjtsaatio.fi](http://www.rjtsaatio.fi). When filing an application, the applicant commits to the registering of personal data. The data is filed in an electric secure data register for grant application procedure. The data saved will be erased in due time. For more information [www.rjtsaatio.fi](http://www.rjtsaatio.fi) säätiön tietosuojaseloste.

The foundation procedures grant applications two times a year. The applications must be admitted 1.3.-30.4. or 1.9.-31.10. The applications will be processed in one month after the application period has ended (before 31.5. and 30.11.)

### SPECIAL DIRECTIONS FOR RESEARCH

For the grant application the contact information and the reference for the director of the study are needed.

### SPECIAL DIRECTIONS FOR STUDENT EXCHANGE OR INTERNSHIP ABROAD

When applying for a grant for student exchange one must provide the education scheme and ECT's in abstract for the usage of the grant section of the application.

For the grant application the contact information and the reference for the person responsible for the student exchange are needed or internship.

Applications for student exchange should be admitted in the previously mentioned time periods. Generally, the application should be admitted before the start of the exchange. In exceptions the applicant can admit the application after the exchange has started, but the exchange cannot finish before the grant application period ends. Transcript of records from the educational institution receiving the student must be delivered before the payment of the grant.